

Terms and Conditions of Use

These Terms and Conditions govern the provision of invoices by electronic means only and do not affect the terms and conditions of use of any invoice.

An electronic invoice (E-Bill) or the provision of access to such a document will be sent or provided on behalf of LeasePlan UK Limited monthly or at such other times as agreed. Invoicing by means of an E-Bill will be without additional charge to the CUSTOMER, although LeasePlan UK Ltd reserves the right to vary these terms or to revert to invoicing by traditional postal means without notice.

Following registration, all invoices will be sent electronically and the customer will receive only E-Bills, however at any time should the CUSTOMER wish to revert back to paper billing it is the CUSTOMER's responsibility to advise LeasePlan UK Limited.

If any E-Bill fails to reach the e-mail address specified in the E-Bill request or any subsequently advised e-mail address, or any loss or corruption of information occurs (whether due to the CUSTOMER's computer equipment, routing failure of the E-Bill or for any other reason whatsoever) it is the CUSTOMER's responsibility to advise LeasePlan UK Limited and no such failure or loss shall affect the CUSTOMER's liability for making payment of all amounts properly due from the CUSTOMER to LeasePlan UK Limited on or before the due date for payment. For the avoidance of doubt the CUSTOMER is responsible for informing LeasePlan UK Limited of all changes to the CUSTOMER's administration data, which includes the destination e-mail address of the E-Bill. The CUSTOMER is responsible for informing LeasePlan UK Limited should any corruption or other failure of any transmission occur.

The CUSTOMER is responsible for informing their local tax office of their intention to receive invoices electronically. LeasePlan UK Limited E-Bills require Adobe Acrobat Reader, which is available free of charge. The maintenance and procurement of this software is the responsibility of the customer.

LeasePlan UK Limited will not accept any correspondence sent to the E-Bill original e-mail address (i.e. to the sender of the E-Bill whether by clicking on "reply" or otherwise). ALL CUSTOMER enquiries relating to any statements or invoices should be directed to the LeasePlan Query Resolution Team on customerservicesuk@leaseplan.com.

By logging on to the E-Billing system you are accepting the terms and conditions in force at that time, please ensure you review these terms and conditions before logging on.

If you have any problems, or have any concerns about the new service, then please call your LeasePlan account representative. By providing your information in the enrolment process, you are agreeing to abide by these terms and conditions.